

Registration Conditions
Congress of the Association of Cardiovascular Nursing and Allied
Professions (ACNAP) of the European Society of Cardiology

Wroclaw, 14-15 June 2024

§1. General provisions

1.1. The Association of Cardiovascular Nursing and Allied Professions (ACNAP) Congress, hereinafter referred to as Meeting, shall be held on 14-15 June 2024 at the Faculty of Pharmacy an Division of Laboratory Medicine of the Medical University in Wroclaw, Borowska 211 Street, 50-556 Wroclaw, Poland.

1.2 The Meeting is organized by the Association of Cardiovascular Nursing and Allied Professions (ACNAP) of the European Society of Cardiology (ESC), a not-for-profit association with offices at 2035 route des Colles, Les Templiers, CS 80179 Biot, 06903 Sophia Antipolis Cedex, France (hereinafter referred to as Organizer). Grupa casusBTL Sp. z o.o., with its registered office in Poznań at ul. Rodawska 26, acting under the authorization of the Organizer, performs the tasks entrusted to it which are specified in separate agreements in the scope of: registration, invoicing, complaint procedure (hereinafter referred to as Executive Organizer).

1.3 The provisions of these Rules are an integral part of the Application for participation in the Meeting and apply to all Participants.

1.4 The Meeting will be attended by: (a) persons authorized to issue prescriptions and persons trading in medicinal products within the meaning of Article 52(2)(6) of the Act of 6 September 2001 - Pharmaceutical law, in particular nurses and allied professionals, surgeons, internists, doctors of other specialties, primary care doctors, lecturers who are authorized to issue prescriptions; (b) other persons professionally connected with the subject of the Meeting; and (c) lecturers who are not authorized to issue prescriptions; (d) press representatives.

1.5 The Meeting will include scientific and educational sessions and an exhibition of the medical and pharmaceutical industry intended exclusively for the Participants referred to in section 1.4 (a).

1.6 The official Meeting website can be found at the following address:
<https://www.escardio.org/Congresses-Events/ACNAP-Congress>.

§2. Rules for participation and cancellation of participation

2.1 The condition for participation in the Meeting is:

2.1.1 Registration for the Meeting by means of the registration form available on the Meeting website at <https://www.escardio.org/Congresses-Events/ACNAP-Congress> or in person at the Registration Desk during the Meeting, i.e. on 14-15 June 2024.

2.1.2 Payment of the fee in the amount and by the time limit specified by the Organizer.

2.2 The Participant may choose the following methods of payment of the registration fee:

a) standard transfer to the bank account of the Executive Organizer: Bank PKO BP SA, III Branch in Poznań, Account no.: PL75 1020 4027 0000 1602 1580 2220; title: participation in "ACNAP 2024", specifying:

- in the case of an individual fee (confirmed by the issuance of a VAT invoice for a specific person): first

and last name, address;

- in the case of a sole proprietorship (e.g. a doctor's office): name, address, taxpayer identification number;

- in the case of registration paid by a company: full name of the company, its address, its taxpayer identification number, and name of the person for whom the fee is paid;

b) bank transfer or payment card through the transferuj.pl external payment system operated by the [Krajowy Integrator Płatności S.A.](#) with its registered office in Poznań.

Information on the fees can also be found on the Meeting website at <https://www.esccardio.org/Congresses-Events/ACNAP-Congress> and <https://acnap.casusbtl.pl/>.

All registration fees are quoted in Euro (€). Payment in any other currency will not be accepted. Invoices with an address in the European Union should be provided with a VAT Number. The invoicing address and VAT number can only be set up during the registration process. Registration fees are based on the date of receipt of the registration request. The prices indicated are only applicable if BOTH the registration request AND payment are received before midnight, Central European Time (GMT +1), on the relevant registration deadline date, otherwise, the higher registration fee will be applied. Registrations will be acknowledged by email upon receipt of payment and a valid personal postal and email address. Incomplete addresses or agency addresses will not be accepted and will result in the cancellation of the registration. Payment of fees Payment by credit card (Visa, Mastercard or American Express) can be made through the online services on our secured server. In case of additional payments for extra orders or adjustments, a secured payment link will be sent by email.

2.3 The Executive Organizer will issue a VAT invoice/recipe for payments made.

2.4 The invoice will be sent by e-mail in the PDF format to the e-mail address indicated during the registration.

2.5 The participant who will give a presentation on a given topic is a person who:

- participates in a lecture and workshop session with his or her own presentation;
- has been qualified by the Scientific Committee and, as a result, has been informed of this fact electronically.

The participant who will give a presentation and chairmen of the sessions will be registered by the Executive Organizer and so are exempt from the obligation to register their participation in the Meeting by the use of the registration form.

The Executive Organizer will collect the presenters' consent to place the presentation file on the ACNAP website in a form agreed with the Organizer through separate arrangements.

2.6 The Participant Identification badge, referred to in sec. 1(1.4)(b) and (c) does not entitle its holder to participate in scientific and educational sessions and in the exhibition of medical and pharmaceutical companies.

2.7 The participant referred to in sec. 1(1.4)(a) will receive a confirmation of participation in the Meeting in PDF version to the e-mail address indicated during registration, after the ending of the Meeting.

2.8 The cost of participation in the Meeting, of the stay, and the travel shall be borne by the Participant.

2.9 The Executive Organizer has the right not to allow the Participant to participate in the Meeting in the event of failure to pay the fees for participation in the Meeting within the deadlines specified by the Organizer (the details are given on the subpage of the Meeting website in the "Registration" section).

2.10 The deadline for submission of applications for participation in the Meeting via the website <https://www.escardio.org/Congresses-Events/ACNAP-Congress> is 14 May 2024. Registration after that date is possible in person at the Registration Desk during the Meeting i.e. on 14-15 June 2024.

2.11 The Participant may cancel his or her participation in the Meeting. A Participant's cancellation of participation in the Meeting should be made in writing.

2.12 In case of cancellation of a Participant of participation in the Meeting:

a) If the Executive Organizer receives a statement of cancellation from a Participant who is not a consumer earlier than on the 30th day prior to the start of the Meeting, the Executive Organizer will reimburse the Participant for the amount paid, less administrative costs of 30% of the total fee, provided that the payment for participation has been received earlier.

b) If the Executive Organizer receives a statement of cancellation from a Participant who is not a consumer on the 30th day before the start of the Meeting or later, the Executive Organizer has the right to retain the full received payment.

2.13 After completion by the Participant of all formalities, including sending back the signed correction to the address of the Executive Organizer, the Executive Organizer has 90 days to pay back the relevant amounts.

2.14 The Organizer reserves the right to change the speakers without giving the reasons. In such a case, the Participant shall not be entitled to compensation from the Organizer or the Executive Organizer.

§3. Prices and payment terms

3.1 The prices and terms of payment for the participation in the Meeting are available on the Meeting website at https://acnap.casusbtl.pl/registrations_fees..

3.2 The payer (addressee of the invoice) is the entity ordering particular services related to the participation in the Meeting. After the invoice is issued, changes will only be possible in special cases.

3.3 Failure to pay the fee for participation in the Meeting within the time limit specified on the Meeting website entitles the Executive Organizer to cancel the registration made, without incurring any liability for damages.

§4. Complaints

4.1 Any complaints of the Meeting Participants against the Executive Organizer shall be submitted in writing by registered letter with confirmation of receipt to the address of the registered office of the Organizer.

4.2 Complaints of the Meeting Participants may be submitted no later than 3 days after the end of the Meeting.

4.3 After the expiry of the above-mentioned time limits, no complaints will be considered.

§5. Responsibility

The Executive Organizer and the Organizer are not responsible for:

- 5.1. incorrectly entered data by a Meeting participant,
- 5.2. damage incurred and lost profits by the Participant, which were caused by: providing false data by the person registering, action or omission of third parties over which the Executive Organizer and the Organizer had no influence, change of duration, shortening the Meeting or its cancellation due to circumstances for which the Executive Organizer and the Organizer are not responsible.
- 5.3. how the Participant will use the knowledge and skills acquired during the Meeting.

The Meeting Participant uses the substantive content resources made available in the domain address of the Meeting at your own risk and responsibility.

§6. Intellectual property

- 6.1. The titles and rights to the substantive content made available in the Meeting address domain - the layout, logo, graphics, photos, audio and video files and presentations - belong to the Organizer or a third party, in particular lecturers, Partners, and are legally protected.
- 6.2. The above markings or materials may not be used without the written consent of the Organizer or a third party holder of the rights.
- 6.3. Copying materials made available in the Meeting address domain, as well as making available such materials and recordings, is illegal and is subject to protection, in particular, in accordance with the Act of February 4, 1994 on copyright and related rights.

§7. Final provisions

- 7.1 If the Meeting does not take place for reasons exclusively attributable to the Executive Organizer and the Organizer, the Executive Organizer shall immediately return the amounts paid by the Participants to the bank accounts indicated by them.
- 7.2 If the Meeting is not held for reasons beyond the control of the Executive Organizer and the Organizer, the Participant shall not be entitled to compensation or reimbursement of any fees related to participation in the Conference or costs of additional services commissioned to the Executive Organizer by the Meeting Participants.
- 7.3 Any disputes that may arise from participation in the Meeting shall be settled by the court of competent jurisdiction for the registered office of the Organizer or the Executive Organizer.
- 7.4 Registration via the form on the Meeting website means acceptance of the provisions of these Regulations, as well as compliance with the regulations and any other arrangements made between the Participant and the Organizers.
- 7.5 The Organizer and the Executive Organizer reserves the right to record the course of the Meeting for documentation and reference purposes.

7.6 The Executive Organizer and the Organizer are not responsible for Participants' belongings that may be lost, damaged or stolen during the Meeting.

7.7 Participants bear full financial responsibility for any damage they cause, both on the premises where any activities related to the Meeting are carried out, as well as in places of accommodation.

7.8 Registering as a Meeting Participant and registering as a Participant in a group registration is tantamount to accepting the Regulations.

7.9 These Regulations enter into force on the day of their publication on the website <https://acnap.casusbtl.pl/>.

7.10 In matters that are not regulated in the present Rules, the provisions of the Civil Code shall apply.

7.11 The Organizer is the data controller for the purpose of the European Regulation 2016/679 with regards to data protection.

The Executive Organizer is a sub contractor of the Organizer and is authorized to process Participants personal data in relation to the process of issuing invoices to the participants of the Meeting who have paid for participation in the conference (fees) to the bank account of the Executive Organizer. Related data: data for issuing a VAT invoice - first name, surname, address, Tax Identification Number (NIP).

The information collected during the registration process is necessary to provide Participants with optimal user experience and networking opportunities during the Meeting. Data will be used for reporting and statistical purposes; to assist in enhancing participants' experience; to inform participants about Organizer activities in a coherent and adequate manner and provide Participants with personalised suggestions and recommendations of pertinent content for participants to visit. The recipients of the data are the Executive Organizer (the meeting organizer and secretariat contracted by the Organizer), Organizer staff and management. The data collected will be kept for a maximum of five years after your last transaction or activity with the Organizer. Additionally, please be aware that Participants profile information and details will be shared with the sponsor of the Industry participants choose to interact with (via banner, session and/or webpage, booth, sponsors interactions and meetings) as part of the Meeting. The following personal data can be retrieved by the corresponding exhibitor or industry: first name(s), last name(s), country, email, and profile information. More information is available in ESC Privacy and Data Security Policy. In accordance with the chapter three of the European Regulation 2016/679 with regards to data protection, data subjects have the right to request from the Organiser, access to and rectification or erasure of their personal data or restriction of processing concerning their data or to object to processing as well as the right to data portability. To make such a request, please contact dataprivacy@escardio.org (be aware that a proof of identity will be requested during the process via a secure web link). Data subjects have the right to lodge a complaint with a supervisory authority. The Organizer has appointed a Data Protection Officer that you can reach

at dpo@escardio.org.

7.12 Data privacy statements:

[The Organizer's privacy statement](#) .

[The rules for the processing of personal data by the Executive Organizer are contained in the Regulations of the Conference.](#)